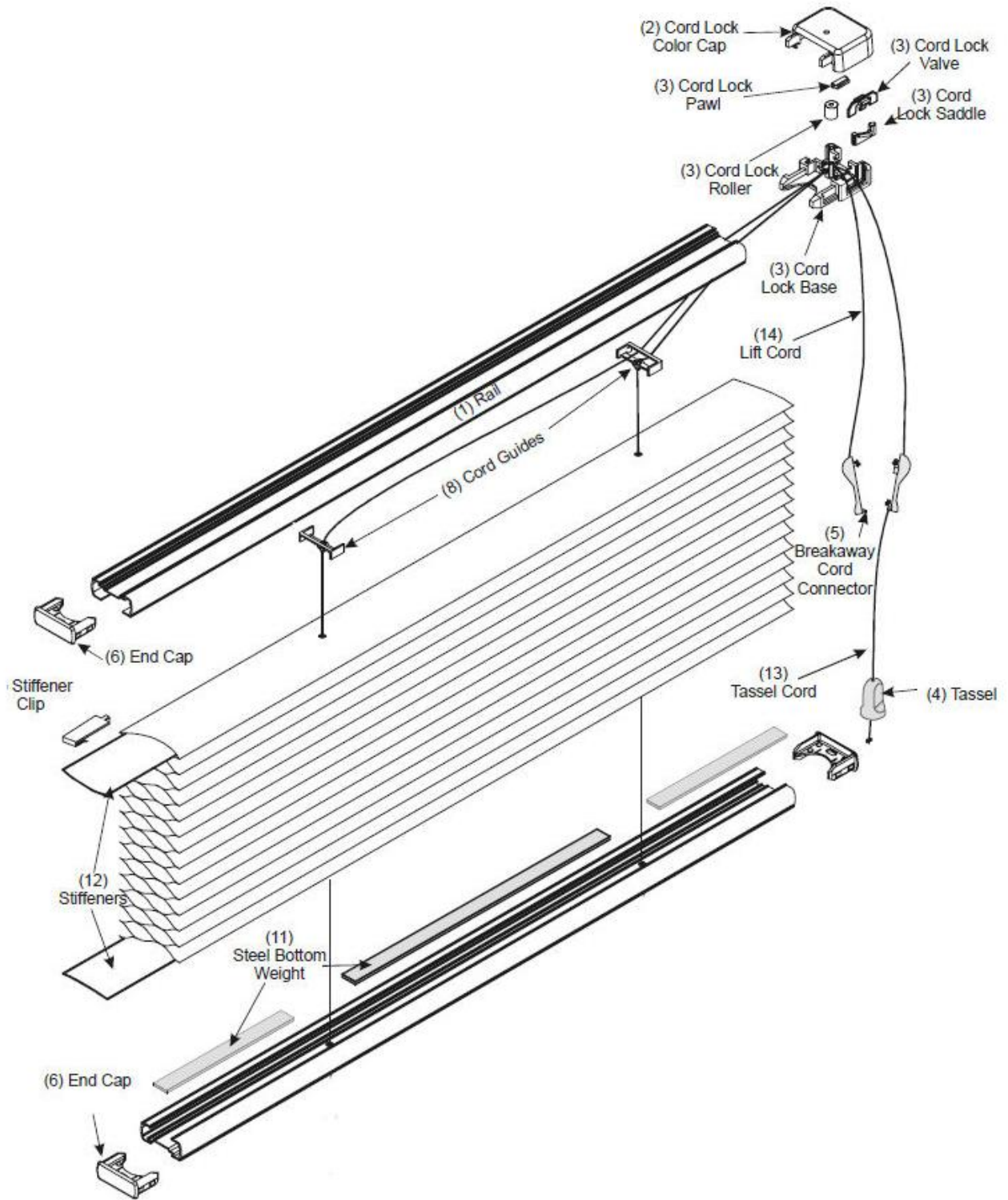


Exploded View of a Standard Shade

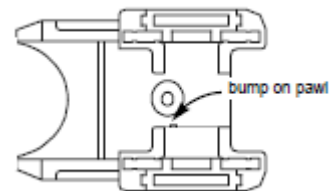


Replacing a Standard Shade Cord Lock

The Cord Lock consists of a Base, a Pawl, a Saddle, a Valve, and a Roller. It is covered with a color coordinated cap. All the parts are reversible and can be used for a right or left cord lock position.

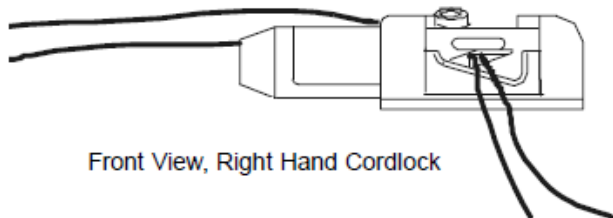


Insert the pawl into the cord lock base using pressure from your finger or screwdriver. The “bump” on the pawl should be (as shown at right) pointing towards the roller on the appropriate side (for left or right hand cord lock).

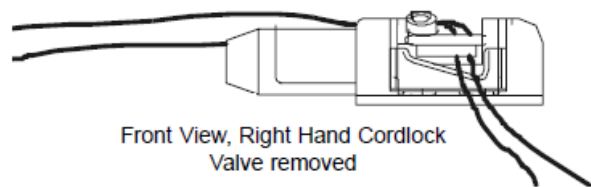


Place the shade assembly on the table with the printed side of the shade facing you.

Slide a Roller onto the Post of the Base on that side. There is no top or bottom to the Roller. Run Cords around the Roller and make certain they are not trapped under the Roller. Then, run the cords under the pawl, through the valve, and then over the saddle as shown in the diagrams.



Front View, Right Hand Cordlock



Front View, Right Hand Cordlock
Valve removed

Place the Color Cap onto the Base making sure that the post of the Base lines up with the hole in the Cap. Push straight down on the Cap with your thumb until you hear a loud "snap". Make sure that none of the Cords have been trapped. Slide the Cord Lock Assembly all the way into the Head Rail. Make sure that the hook on the bottom of the Color Cap catches the top Stiffener of the fabric stack. Test the operation of the cord lock for free cord movement and the proper locking operation. Lock the cord lock.

